

Driver Action Card for Retrieve Overnight Vehicle

This brief must be given verbally to the escorting hospital team prior to departure

It is mandatory and must take less than 2 minutes

Driver actions (pre-transfer)	<ul style="list-style-type: none"> • Manage loading of trolley using winch and ramp • Connect to power and vehicle oxygen • Unstow crew seats • Brief team as below, including radio use and confirming channel
Crew Brief	<p>Safety</p> <ul style="list-style-type: none"> • Remain seated and seatbelted while vehicle in motion <p>Communication</p> <ul style="list-style-type: none"> • Ask to stop (using radio/alarm) if need to move from seat <p>Advice</p> <ul style="list-style-type: none"> • If clinical advice is required please contact a consultant in your own hospital • If this is not possible, contact Retrieve Duty Consultant on 0300 030 2222 • Retrieve DC is available for all logistical queries • Contact WATCH for paediatric clinical advice on 0300 030 0789 <p>Equipment</p> <ul style="list-style-type: none"> • Confirm inverter on and functioning after ignition turned on • Location of oxygen flowmeter • State: oxygen supply is 2250L before we need to stop and switch cylinders; ask: is this enough? • Indicate labelled cupboards of consumables • Indicate location of Emergency Action Card folder <p>Do the clinical team have any questions?</p>
Driver actions (pre-repatriation)	<p>Clean clinical cabin</p> <p>On return of clinical team to vehicle</p> <ul style="list-style-type: none"> • Confirm their equipment is clean • Confirm they have all equipment and drugs • Confirm they have the paper transfer record to leave in the ROV form box • Load equipment and unstow seats for team • Did the team use any consumables during transfer? • Replenish suction if used.